



## Annandale & Nithsdale Community Benefit Company

**ANCBC Board Meeting**  
**Thursday 12<sup>th</sup> October 2017, 6.30pm**  
**Lochhouse Farm Retreat, Beattock, Moffat, DG10 9SG**

### MINUTES

#### Directors Present:

Martin Brown (Chair)	Kirkpatrick Juxta
Richard Mann (Treasurer)	Johnstone
Sheila Farries	Lochside & Woodlands
Murdoch MacPherson	Dalton & Carrutherstown
David Dick	Closeburn
Mike Steele	Closeburn
Hugh Buck	Kier
John Magill	Ae
David Booth	Moffat
Helen Haggart	Lockerbie

#### Apologies:

Alistair MacFadzean	Dunscore
Russell Stuart	Heathhall
Cllr. Stephen Thompson	

#### In attendance:

Katie Nairn	Foundation Scotland
Gillian Arnott	Scottish Power Renewables

#### 1. Welcome and Introductions

The Chair opened the meeting and welcomed everyone. Mike Steele and Hugh Buck were welcomed to their first meeting as Directors, having been appointed at the AGM. Helen Haggart was appointed as Treasurer.

#### 2. Apologies/quorum

Apologies were noted from Alistair McFadzean and Russell Stuart. The meeting was quorate.

#### 3. Minutes of last meeting

##### 3.1 Approval

The minutes of the previous meeting 15<sup>th</sup> June 2017 (previously circulated) were agreed to be a fair and accurate record of the meeting.

##### 3.2 Matters arising not on agenda

There were no matters arising that were not on the Agenda.

##### 3.3 Outstanding actions

There were no further outstanding actions due for this meeting.

## 4. Finance & Governance

### 4.1 Financial Report

The Financial report was circulated which brought together the income and expenditure along with projected future expenditure. This showed a balance for grant making once future expenditure had been deducted was £232,811 although this did not account for Foundation Scotland's Fee. Recommended awards for the current round totalled £67,616.

### 4.2 Foundation Scotland Fund Statement and Grant-making report

The Fund Statement and Grant Making Report had been previously circulated to the Board and there were no further queries.

The Wamphray grant had now been fully claimed. St Michaels Cricket Club had submitted their interim report which impressed the Board. The year two payment could now be confirmed.

### 4.3 Assessing financial risk

The Co-Op account was still in use and it was agreed to continue in accordance with the original application for the account. The Bank of Scotland account was also still in use and the application to Santander is ongoing.

### 4.4 Community Council Local Grant Scheme

To date 17 Community Councils have responded with the correct signed forms to draw down their 2017/18 Local Grant. Payments would be made in due course.

## 5. Foundation Scotland updates

FS had no updates

## 6. Grant Applications

Grant Applicant	Project Description	Amount applied for	Amount Awarded	Conditions of Award/Feedback to applicant
Food Train	To replace the delivery van used by the Annandale & Eskdale branch.	£7,924	£7,924	Conditions: That a copy of the signed finalised annual accounts for 2017 are provided to Foundation Scotland. That three competitive quotes are secured for the new vehicle.
Thornhill Bowling Club	To purchase ten benches to create a comfortable spectator area.	£1,172	£1,172	
South of Scotland Beekeepers Association	To convert and upgrade an existing stone building to become a dedicated location from which all of the SSBKA activities can be run.	£20,000	£20,000	Conditions: That a copy of the final signed lease is made available to Foundation Scotland before any payment of grant is made. That all necessary permissions are secured from the local authority.
Sleeping Giants Community	To contribute toward "Hidden Histories of Dumfries and Galloway", a varied and exciting skills, personal, and social development programme for young people from a range of disadvantaged backgrounds	£20,000	£20,000	Conditions: That a satisfactory interim report is provided 10 months into the project to be agreed by the Board prior to the second payment being made.
Dumfries and Galloway Arts Festival	To increase the number, diversity and quality of live theatre, music and performing arts events in Annandale.	£15,000	£15,000	Conditions: That a satisfactory progress report is received prior to each subsequent payment being made.
Moffat Academy Community Partnership	To pay for the salaries of 2 part time staff and the resources needed for the toddler group to continue.	£3,520	£3,520	DoI Martin Brown left the room. The Board would like to see the project move towards sustainability prior to any further applications being submitted to the Fund.

The awards made during the meeting took the fund over the first £1,000,000 distributed. FS would prepare a press release to this effect. KN was also working on a 'Fund Story' flyer for ANCBC

## **7. Any Other Business**

### **7.1 Website**

Martin would endeavour to update the website to make it more user friendly and up to date. Katie would update the most recent confirmed minutes and awards. There may be a small cost attached to this for professional help.

## **8. Date and venue of next meeting and Future Meetings**

The next meeting was due to be held on Thursday 15th February 2018, 6.30pm Lochhouse Farm Retreat, Beattock.

### Future Meetings

Thursday 21<sup>st</sup> June 2018, 6.30pm Lochhouse Farm Retreat, Beattock.

Thursday 11<sup>th</sup> October 2018, 6.30pm Lochhouse Farm Retreat, Beattock.

Thursday 21<sup>st</sup> February 2019, 6.30pm Lochhouse Farm Retreat, Beattock.

<b>Item</b>	<b>Action</b>	<b>Date</b>	<b>Who</b>
7.1	Populate website with up to date minutes, fund factsheet and awards	ASAP	KN
7.1	Bring website up to date	ASAP	MB